

James Island Presbyterian Church**Charleston, SC January 20, 2015**

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Dr. Donnie Woods, Executive Presbyter of Charleston-Atlantic Presbytery, with a prayer at 6:00pm. Dr. Woods noted that the meeting would be co-moderated with Reverend Cameron Smith. Beth Tyrrell led devotion. Dr. Woods recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

<u>Those in attendance</u>	Chris Crane	Stephanie Pritchett
Heather Anderson	Lynne Dillehay	Josh Stokes
Rena Bumgardner	Andy Fairey	Beth Tyrrell
Ann Carswell	Chris Hoffman	Melissa VandeWiel
Matt Carter	Sherry Mahoney	Beth Waugh
Elisha Clyburn	Marilyn Muckenfuss	Dr. Donnie Woods
Jane Corbin	Harold Noland	Reverend Cameron Smith

Excused

Mark Mitchum
Steven Long

Staff

Henry Meeuwse
Elizabeth Parler

It was MOVED (Tyrrell), SECONDED, & **APPROVED** to elect Marilyn Muckenfuss as Clerk of Session for 2015; and it was MOVED (Dillehay), SECONDED, & **APPROVED** to elect Stephanie Pritchett as Treasurer. It was MOVED (Tyrrell), SECONDED, & **APPROVED** to accept the docket for tonight's meeting and the minutes from the December 16, 2014 Stated Meeting of Session.

The following reports were received as information:

James Island Presbyterian Foundation	Buildings & Grounds
Director of Children & Youth Ministries	Mission & Outreach
Treasurer	Personnel
Congregational Care	Child Protection Commission
Fellowship	

CLERK: Marilyn Muckenfuss reported that two RECOMMENDATIONS had been submitted by email and both were **APPROVED** as noted: 1) On December 19, the Finance Committee & Clerk distributed a letter, including a tentative budget, intended to be mailed to the congregation. All who replied were in support of the letter: Muckenfuss, Urie, Carter, Noland, Mitchum, Tyrrell, Hoffman, VandeWiel, Baxter, Waugh, Bumgardner, Carswell, Crane, Dillehay, Carter, Fairey, Clyburn, & Frye. 2) On January 5, 2015, the Worship Committee requested authorization for member Andrea Kemper to hold a piano recital for the James Island Charter High School piano students. All who replied were in the affirmative: Mitchum, Waugh, Clyburn, Fairey, VandeWiel, Baxter, Noland, Frye, Corbin, Pritchett, Muckenfuss, Hoffman, Urie, Dillehay, Carswell, Carter, & Crane. Ms. Muckenfuss noted that two members of JIPC had died in the past month: William Thaoue and Lemuel Alton (LA) Smith, and the Session expressed its sympathy over these deaths. She advised the Session that in response to the Session's request in December, the Charleston-Atlantic Presbytery had appointed a Presbytery Response Team to work with the Session and the Gracious Discernment Covenant. It was then MOVED (Muckenfuss), SECONDED, & **APPROVED** to call meetings of the Session on February 3 and March 3, 2015, for the purpose of meeting with the Presbytery Response Team.

ASSOCIATE PASTOR: Reverend Smith noted that Communion had been served during worship on January 4 and would be served again on February 1. She also noted that she, along with elders (active and resting) Rena Bumgardner, Cheryl Tracey, & Walt Ector, had served communion to Chip Oswald and Dicki Mikell in their

nursing facility. She then led a discussion in preparation for the elder & staff leadership retreat to be held January 25.

FINANCE (Pritchett/Hoffman): The following budget was proposed and **APPROVED:**

<u>RECEIPTS</u>		<u>MINISTRY</u>	
Pledged	\$602,194	Personnel*	\$399,396
Service Fees	15,000	Mission & Outreach	67,719
Unpledged	<u>60,000</u>	Buildings & Grounds	58,333
	\$677,194	Operations	110,000
		Child Protection	96
		Christian Education	2,571
		Congregational Care	991
		Fellowship	2,541
		Membership	64
		Worship & Music	10,634
		Presbytery	17,169
		Youth	<u>7,680</u>
			<u>\$677,194</u>

*JIPC has received an additional \$12,000 in gifts designated to add to the personnel budget for 2015 to aid in calling an interim, making the personnel budget \$411,396 for 2015. These gifts are not included in the regular budget as they are designated.

WORSHIP & MUSIC COMMITTEE (Corbin/Stokes): After information, the following RECOMMENDATIONS were presented and **APPROVED:** 1) To host the Charleston Area Music Teachers Association Achievement Day Honors Recital in our sanctuary on Sunday, March 22, time tbd; Barbara Manaker and Jan Pesavento to be present. 2) To authorize JIPC member and Johns Island Presbyterian Church Director of Music Sarah Smith to hold her piano recital in our sanctuary on Sunday, May 17. 3) To set the 2015 schedule for serving communion at JIPC: The first Sunday of each month during worship, Maundy Thursday, and Christmas Eve.

CHILDREN & YOUTH MINISTRIES (Anderson): Along with information, Heather Anderson expressed the gratitude of the committee to those who had served as chaperones

CHRISTIAN EDUCATION (Tyrrell/Carter): The following RECOMMENDATIONS were presented and **APPROVED:** 1) WNL 2015 spring courses and leaders: a. Gospel in Life, Led by John Pritchett and Marilyn Stark; b. Covenant: God’s Enduring Promises, led by Teresa Gamble. 2) SS Studies: a. Faith Builders – Celebration of Discipline by Richard Foster. b. Discover – Christian: It’s Not What You Think by Andy Stanley; 3) To authorize a new men’s weekly Bible Study & Accountability Group, initially to be led by Jamey Nelson and Shawn West, which will meet in the café on Tuesday or Thursday mornings, 6:00-7:00am, starting in February.

MEMBERSHIP (Crane, Carswell): After providing information regarding the next session of Inquirer Classes and welcoming visitors and new members, it was RECOMMENDED & **APPROVED** to receive Penny Easterby into active membership through Letter of Transfer upon her completion of the New Members Classes & presentation to the congregation.

RECONCILIATION: Marilyn Muckenfuss and Beth Tyrrell both said they had replied to a letter of concern from member Don Hammond.

The business of tonight’s meeting thus concluded, the meeting was adjourned with prayer at 7:29pm.

Date Approved: February 17, 2015

Clerk: Marilyn Q. Muckenfuss

JAMES ISLAND PRESBYTERIAN CHURCH **Charleston, SC January 25, 2015**

Pursuant to a call of Session on January 11 and January 18, 2015, the Annual Congregational Meeting of James Island Presbyterian Church was held on Sunday, January 25, 2015, at 9:30am. Dr. Donnie Woods served as the moderator, and he opened the meeting with a prayer. He then recognized Marilyn Muckenfuss as Clerk, and Ms. Muckenfuss stated that a quorum was present. She then referenced the 2014 Annual Report, which had been distributed to those present, encouraging all to review the report and ask questions or seek information as appropriate.

Ms. Muckenfuss called on Elder Stephanie Pritchett, JIPC Treasurer, to present the 2015 budget as approved by Session. Next, Elder Harold Noland advised the congregation that the sanctuary HVAC units had been ‘condemned’ as unsafe and had to be replaced. He explained various options available to the Session and church to replace these two units. It was **MOVED** (J. Meek), **SECONDED**, & **APPROVED** to authorize the Session to access the line of credit JIPC maintains at First Citizens Bank if needed to help purchase these units.

Ms. Muckenfuss then asked Associate Pastor Cameron Smith to excuse herself, and she presented the proposed Terms of Call for Reverend Smith. The proposal was seconded and **APPROVED** by the congregation: Total package of \$73,231 with a cash salary of \$25,610 and a housing allowance of \$21,000. The balance is divided among a SECA allowance, Board of Pension dues, and reimbursable expenses.

Julie Erickson, chair of the Nominating Committee presented the following nominees for election: James Steed for Session, co-chairing the Youth Committee; and Chris Anderson for this year’s Nominating Committee. Dr. Woods opened the floor for nominations. Hearing none, it was **MOVED** (S. Norris), **SECONDED**, & **APPROVED** to close the nominations; and Dr. Woods stated that Mr. Steed and Mr. Anderson had been elected by acclamation.

The business of today’s meeting thus concluded, Dr. Woods closed the meeting with prayer at 9:55am.

Date Approved: February 17, 2015

Clerk: Marilyn Q. Muckenfuss

Moderator: Donnie Woods

James Island Presbyterian Church **Charleston, SC February 3, 2015**

The Session of the James Island Presbyterian Church met in a called meeting for the purpose of the meeting with the Presbytery Response Team to begin the process of Gracious Discernment and Mutual Accountability. Dr. Donnie Woods called the meeting to order with a prayer and noted that he would be the moderator for this meeting. Marilyn Muckenfuss was recognized as Clerk, and a quorum was declared. Those present: Rena

Bumgardner, Ann Carswell, Elisha Clyburn, Jane Corbin, Lynne Dillehay, Andy Fairey, Chris Hoffman, Steven Long, Sherry Mahoney, Marilyn Muckenfuss, Stephanie Pritchett, Joshua Stokes, Beth Tyrrell, and Melissa VandeWiel. Those excused: Heather Anderson, Matt Carter, Chris Crane, Mark Mitchum, and Beth Waugh. Harold Noland was also absent.

Donnie Woods restated the purpose of the meeting, and he explained that this meeting was the beginning of the discernment process for the Session, not the congregation. He reminded the Session that it could end the process at any point. He then recognized Dr. Gary Bullard (chairman of the Presbytery Response Committee) and turned the meeting over to him. Dr. Bullard then introduced the other members of the committee, Reverend Art Gatewood, Rev. McKinley Washington, Clarissa Whaley, and Doug Richardson (co-chair).

Dr. Bullard made further explanations of the discernment process and how the PRT was there to help guide the Session through the process. He explained that tonight's meeting would involve two steps: first, to hear from the elders; and second, explain the process of discernment. After saying a prayer, he asked all the elders present to write down issues they felt the PRT could help with. These issues were placed under 4 headings: General Assembly Issues, Authority of Scripture, Jesus is the Only Way to Salvation, and Other. After reading all the ideas supplied by the Session, he then asked the Session members to prioritize the ideas and issues that were raised. Dr. Bullard asked the Clerk to collate all the answers and make them available to all the Session members.

Dr. Bullard then asked Doug Richardson to provide a summary of the PRT process. (A hand-out was provided) A discussion followed allowing the Session to clarify any questions they may have had concerning the discernment process. Clarissa Whaley, a ruling elder from St. James Presbyterian Church, spoke words of encouragement and assured the Session members that they were qualified to make this decision.

It was MOVED (Carswell) and SECONDED for the Session end the discernment process. Dr. Woods dismissed the PRT and thanked its members for all their input and hard work. A discussion followed concerning the pros and cons of stopping the discernment process at this point. After a lengthy discussion, it was MOVED (Pritchett) & SECONDED to call for the question. The Session voted unanimously in favor. Dr. Woods then called for the vote on the original motion. The Session voted unanimously to stop the discernment process. The Clerk was then asked to draft a letter with the help of Dr. Woods and Dr. Bullard to go out to the congregation informing its members of the Session's decision.

It was Moved (Tyrrell), Seconded, & APPROVED to adjourn the meeting at 8:00pm. Dr. Woods closed the meeting with prayer.

Date Approved: February 17, 2015

Clerk: Marilyn Muckenfuss

James Island Presbyterian Church**Charleston, SC February 17, 2015**

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Art Gatewood, with a prayer at 6:00pm. Reverend Gatewood noted that the meeting would be co-moderated with Reverend Cameron Smith. Chris Crane led devotion. Reverend Gatewood recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson	Chris Hoffman	Josh Stokes
Rena Bumgardner	Steven Long	Beth Tyrrell
Matt Carter	Sherry Mahoney	Melissa VandeWiel
Jane Corbin	Mark Mitchum	
Chris Crane	Marilyn Muckenfuss	Reverend Art Gatewood
Lynne Dillehay	Harold Noland	Reverend Cameron Smith
Andy Fairey	Stephanie Pritchett	

Excused

Elisha Clyburn
Ann Carswell
Beth Waugh

Staff

Henry Meeuwse
Elizabeth Parler

Elder-Elect

James Steed

There being no corrections to the minutes or docket presented, these were accepted by acclamation: The docket for the February 17, 2015 Stated meeting of Session, and the minutes for the January 20, 2015 Stated meeting of Session, the January 25 Stated Annual Meeting of the Congregation, and the February 3, 2015 Called meeting of Session.

The following reports were received as information:

Director of Children & Youth Ministries	Fellowship
Christian Education	Mission & Outreach
Children & Youth Ministries	Personnel
Finance	Child Protection Commission
Congregational Care	Reconciliation

CLERK: Marilyn Muckenfuss reported that three **RECOMMENDATIONS** had been submitted to the Session by email on May 27, 2014 and were **APPROVED** as noted but were never reported in the general docket and minutes. Those responding: Waugh, Mitchum, Fairey, Tyrrell, Clyburn, Urie, Frye, Pritchett, Noland, VandeWiel, Dillehay, Carter, Corbin, Carswell, Brown, Bumgardner, Huss, and Muckenfuss.

- To receive into active membership Jennie Davis Flinn through Reaffirmation of Faith.
- To authorize the baptism of Rivers Flinn and Mary Flinn on June 22, 2014.
- To authorize a memorial service for nonmember Jerry Campbell, close friend of member Connie Frost, in our sanctuary on May 29, 2014.

She then reported that an email **RECOMMENDATION** was distributed on Thursday February 12, 2015 to authorize a letter to congregation regarding Session's actions on February 3. All who responded were in the **AFFIRMATIVE**, and the motion carried: Waugh, Crane, Long, Mitchum, Stokes, Corbin, Tyrrell, Carswell, Hoffman, Dillehay, Clyburn, VandeWiel, Anderson, Fairey, Mahoney, and Bumgardner.

CONGREGATIONAL ASSISTANCE COMMISSION: Mrs. Muckenfuss reported that the Commission had approved a gift of up to \$500 to help purchase an air filtration system for a member with health problems and disabilities.

PRESBYTERY MEETINGS: Mrs. Muckenfuss asked for volunteers to attend the winter stated meeting of Presbytery the next Saturday, February 21, as the assigned elders (Buildings & Grounds) were unable to serve. Rena Bumgardner volunteered and Mrs. Muckenfuss agreed to be the 2nd elder. She added that Reverend Smith would also be attending. She then advised the Session that one of the assigned representatives to the March 7 Called Meeting of Presbytery would be unable to attend, and she asked for volunteers. There were none, and she asked all of those present to prayerfully consider their calendars and advise her as soon as possible if they could serve on March 7.

ASSOCIATE PASTOR: Reverend Smith noted that Communion had been served during worship on February 1 and would be served again on March 1. She also noted that she, along with elders (active and resting) Rena Bumgardner, Cheryl Tracey, & Walt Ector, had served communion to Mary Godbold, Lyndal Ragon, & Chip Oswald at their homes or nursing facilities.

REPORT FROM LEADERSHIP RETREAT: Reverend Smith presented the following information from the Leadership Retreat on January 25: At our leadership retreat, elders identified the following as priorities for 2015.

- a. Congregational Connecting
 - i. Care for current members and nurture new members
 - ii. Welcoming and inviting visitors
 - iii. Discipleship training for congregation and leadership
 - iv. Strengthen our communication with the congregation and community
 - v. Provide opportunities to focus on and celebrate Kingdom Moments
- b. Leadership Structure
 - i. Evaluate our structure to see if a bicameral system would be more effective
- c. Develop plan for long term facilities maintenance and repair

It was **MOVED** (Fairey), **SECONDED**, & **APPROVED** to form an *ad hoc* committee to compare/contrast unicameral vs. bicameral structures and report back to Session. Reverend Gatewood directed Marilyn Muckenfuss and Andy Fairey to gather a group together to study and report on this issue. The Session referred item 'c' to the Buildings & Grounds committee for review and recommendations.

SHEPHERDING MINISTRY: Reverend Smith reported that JIPC's Shepherding ministry was being revived and updated, using our online pictorial directory software. She outlined the steps that would be implemented.

JAMES ISLAND PRESBYTERIAN FOUNDATION: Henry Meeuwse presented the foundation's monthly report, emphasizing that Seeds of Hope farmer's market which operates in our front parking lot on a year-round basis three days each week is the largest in South Carolina in terms of customers and sales. He also noted that Milton Muckenfuss had re-joined the Foundation Board, filling the unexpired term of Bill Honeycutt.

TREASURER: It was **MOVED** (Mitchum), **SECONDED**, & **APPROVED** to receive the Treasurer's Report as information.

WORSHIP & MUSIC COMMITTEE (Corbin/Stokes): After information, the following **RECOMMENDATIONS** were presented and **APPROVED**:

- 1) To authorize the following baptisms in our sanctuary:
 - a. Finley Elizabeth Austin and Caroline Grace Austin, daughters of John Wesley Austin and Christin Austin, March 8, 2015, 11:00 worship service.
 - b. Piper Grace Fitzgerald, daughter of Matthew and Kayla Fitzgerald, March 22, 2015, 11:00am worship service, Matt Carter to assist.
- 2) To authorize Vaibhav Mohanty and his family to hold his Senior Recital & Reception on Sunday, May 31.
- 3) To authorize the youth choir (35 youth) from South Main Baptist Church, Houston, TX, Karey Cannon, director, to lead worship music on June 14, 2015.
- 4) To authorize the rehearsal dinner for Elissa Keathley and Jake Watson at JIPC, Saturday, January 16, 2016, using our sanctuary, Fellowship Hall, and kitchen.
- 5) To authorize the following weddings in our sanctuary:
 - a. Rebecca C. Keating and Peter James Flynn on Saturday, April 25, 2015, at 4 p.m. The rehearsal will be Friday, April 24, 2015, at 6 p.m. Rebecca is the granddaughter of Sky Keating and niece of Diane Huss.
 - b. Amanda Dale Ackary and Isaiah Dean Bolatete on Saturday, November 7, 2015, with the rehearsal on Friday, November 6.

CHILDREN & YOUTH MINISTRIES (Anderson): Along with other information, Heather Anderson reported that the Youth Banquet & Silent Auction originally scheduled for February 27 had been changed to May 9.

BUILDINGS & GROUNDS (Noland, Long): Harold Noland reported that Keith Bolus had joined the committee. He noted that the new HVAC units for the sanctuary should be delivered before Easter. He then reported that the committee had discussed various user fees and facility usage issues and suggested the Session review facility usage and the cost and fees involved. It was **MOVED** (Mitchum), **SECONDED**, & **APPROVED** that representatives from each the Buildings & Grounds and Worship & Music Committees explore possible changes to JIPC's wedding policies. Mr. Noland said that he would ask to meet with the Finance Committee next month to discuss other facility usage scenarios.

MEMBERSHIP (Crane, Carswell): After providing information regarding the next session of Inquirer Classes and welcoming visitors and new members, the following **RECOMMENDATIONS** were presented and **APPROVED**:

- 1) To authorize the membership of the following who participated in our Inquirers Class and professed their desire to join our congregation: Christin Austin, Laura Parker Craig, Elizabeth Levine, and Charles "Charley" Wilson.
- 2) To authorize the transfer of membership of these thirty-seven (37) members to the Charleston Presbyterian Church (ECO):

Bland, Laura	Hornsby, Patricia	Sumner, James (Charlie)
Clees, Elsie	Hunt, Hurshell	Sumner, Sandra
Clees, William (Jim)	Hunt, Katheryn (Kay)	Thompson, Irece (Teca)
Dunlevy, David	McGee, John	Thornhill, Sarah
Dunlevy, Julia	McGee, Patricia (Pat)	Truluck, Elizabeth (Annette)
Falangola, Maria de Fatima	Mitchum, Cristie	Truluck, Douglas (Doug)
Floyd, Milton (Mickey)	Mitchum, Scott	Waldrop, Athel (Lutrell)
Floyd, Virginia (Betty)	Pennington, Nancy	Waldrop, Elton
Hammond, Charleen	Pennington, Paul	Willard, Joan
Hammond, Donald (Don)	Pennington, Ruby	Willard, William
Honeycutt, Sandra (Sandy)	Roberts, Edmund (Ed)	Wright, Edna
Honeycutt, William (Bill)	Roberts, Martha	
Hornsby, Tommy	Smith, Sharon	

CHILD PROTECTION COMMISSION: Marilyn Muckenfuss reported that the next session of Darkness to Light classes would be held on February 21 and March 1, and she expressed her gratitude to member Susan Norris for leading these classes.

The business of tonight's meeting thus concluded, the meeting was adjourned with prayer at 7:29pm.

Date Approved: March 17, 2016

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC March 17, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Dr. Donnie Woods, moderator, with a prayer at 6:00pm. Jane Corbin led a devotion. Dr. Woods recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson	Jane Corbin	Marilyn Muckenfuss
Rena Bumgardner	Lynne Dillehay	Harold Noland
Ann Carswell	Chris Hoffman	Stephanie Pritchett
Matt Carter	Steven Long	Beth Robertson
Elisha Clyburn	Sherry Mahoney	Josh Stokes

Beth Tyrrell
Melissa VandeWiel

Dr. Donnie Woods

Reverend Cameron Smith

Excused
Chris Crane
Andy Fairey
Mark Mitchum

Staff
Henry Meeuwse
Elizabeth Parler
Duncan Meadows

Elder-Elect
James Steed

It was **MOVED** (Tyrrell), **SECONDED**, & **APPROVED** to accept the minutes of the February 17, 2015 stated meeting of Session as distributed and the docket for tonight's meeting as distributed plus one action item concerning examination of elder-elect James Steed.

The following reports were received as information:

James Island Presbyterian Foundation
Director of Children & Youth Ministries
Christian Education
Finance
Congregational Care

Fellowship
Mission & Outreach
Personnel
Child Protection Commission
Reconciliation

CLERK: Marilyn Muckenfuss noted with sadness the deaths of Lyndal Ragon and John D. Ohlandt, Sr.; Mrs. Ragon had been a member since 1967, and Mr. Ohlandt had attended regularly for several years. She then reported that the Congregational Assistance Commission had authorized scholarships to Bethelwoods Camp for member children, up to 1/3 the cost of a week's registration (\$150 maximum), upon request, adding that the children's families must be active with JIPC. Mrs. Muckenfuss reported that she and Rena Bumgardner had attended the February 21, 2015 Stated Meeting of Presbytery and Matt Carter had attended the March 7, 2015 Called Meeting of Presbytery. It was then **MOVED**(Muckenfuss), **SECONDED**, & **APPROVED** to call a meeting of Session for Saturday, May 2, 2015, 9:30am, for the purpose of examining and receiving into membership the members of this year's Confirmation Class. She then distributed copies of elder-elect James Steed's completed elder exam and invited Mr. Steed to comment. Afterward, it was **MOVED** (Carter), **SECONDED**, & **APPROVED** to accept the examination and endorse James Steed's election as ruling elder.

ASSOCIATE PASTOR: Reverend Smith noted that Communion had been served during worship on March 1. She also noted that she, along with elders (active and resting) Rena Bumgardner, Cheryl Tracey, & Walt Ector, had served communion to Lyndal Ragon in her home on March 4, & Dicki Mikell and Chip Oswald at their nursing/rehab facility on March 11.

CHILDREN & YOUTH MINISTRIES (Anderson): Session granted **AUTHORIZATION** for the Confirmation Class Retreat to Barnwell State Park, April 17-19, including the use of church transportation.

WORSHIP & MUSIC COMMITTEE (Corbin/Stokes): After information, the following **RECOMMENDATION** was presented and **APPROVED**: to reschedule the serving of communion in April from April 5 to April 12.

BUILDINGS & GROUNDS (Noland, Long): Harold Noland reported that Charley Wilson had joined the committee. In followup to previous conversations and reports, the following **RECOMMENDATION** was presented & **APPROVED**: To authorize representatives of the Buildings & Grounds Committee to meet with representatives of the James Island Presbyterian Foundation to discuss the arrangement for service fees; the goal of this meeting would be change the service fee structure with the Foundation and to develop an informal written agreement of the arrangement between the two entities.

MEMBERSHIP (Crane, Carswell): Ms. Carswell provided an overview of the Membership Committee and its plans and perceived responsibilities. The Session **APPROVED** the following **RECOMMENDATIONS**: To authorize the transfer of these five members to the Charleston Presbyterian Church (ECO): Mike & Terri Baker, Cliff & Pam Bartenfield, and Connie Frost; to remove Robert & Edith Riggle from our active roll at their own

request (now attending First Baptist Church, Charleston); and to remove Drew Anderson and Amanda Guillot from our active roll, at their own requests. After this action was taken, the active membership of James Island Presbyterian Church was 623 adult members.

The business of tonight's meeting thus concluded, the meeting was adjourned with prayer at 7:10pm.

Date Approved: April 28, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC April 21, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, and he led with prayer. Stephanie Pritchett led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson

Rena Bumgardner

Ann Carswell

Matt Carter

Elisha Clyburn

Jane Corbin

Lynne Dillehay

Chris Hoffman

Steven Long

Sherry Mahoney

Marilyn Muckenfuss

Harold Noland

Stephanie Pritchett

Beth Robertson

James Steed

Josh Stokes

Beth Tyrrell

Reverend Sam Martin

Reverend Cameron Smith

Excused

Chris Crane

Andy Fairey

Mark Mitchum

Melissa VandeWiel

Staff

Henry Meeuwse

Elizabeth Parler

Duncan Meadows

It was **MOVED**, **SECONDED** (Mahoney), & **APPROVED** to accept the minutes of the March 17, 2015 stated meeting of Session as distributed and the docket for tonight's meeting as distributed.

The following reports were received as information:

James Island Presbyterian Foundation

Director of Children & Youth Ministries

Treasurer

Christian Education

Mission & Outreach

Personnel

Child Protection Commission

Reconciliation

CLERK: Marilyn Muckenfuss reminded the elders for Congregational Care that they were assigned as delegates for the spring stated meeting of the Charleston-Atlantic Presbytery on May 16, and she reminded all elders to watch the rotating schedule of elder assignments for these meetings. She noted that she had attached to the docket a letter from the Presbytery's Stated Clerk, Reverend Deane Kemper, concerning making overtures to the General Assembly. Mrs. Muckenfuss then circulated an email received from member Laura Giacomarro thanking the church for a lovely Easter season.

ASSOCIATE PASTOR: Reverend Smith noted that Communion had been served during worship on April 12 and would be served again on May 3. She also noted that she, along with elders (active and resting) Rena Bumgardner, Cheryl Tracey, & Walt Ector, continued to deliver communion to homebound members, and that Reverend Martin would be joining in this ministry.

FINANCE COMMITTEE (Pritchett, Hoffman): It was reported that the James Island Presbyterian Foundation had agreed to increase its monthly service fee to the church on an incremental basis, beginning with its next fiscal year, which begins July 1, 2015. In the meantime, members of the Finance and the Buildings & Grounds

Committees would be meeting with members of the Foundation Board to work toward a better understanding of the relationship between the two entities. It was also reported that two financial gifts had been received to enable the office staff to purchase a new folding machine.

CONGREGATIONAL CARE (Mahoney, Robertson): It was **RECOMMENDED & APPROVED** to offer Holy Yoga classes in the JIPC gymnasium on Monday evenings, 5:45 – 6:45pm, to be taught by Kelli Adams; while donations would be accepted, there would be no charge for the class. Discussion acknowledged that the summer day camp uses the gymnasium until 6pm during the summer months and so the class would have to accommodate this schedule.

CHILDREN & YOUTH MINISTRIES (Anderson, Steed): Session granted **APPROVAL** for a Senior High retreat to the Asheville, NC area, including church transportation, July 22-25, 2015.

WORSHIP & MUSIC COMMITTEE (Corbin, Stokes): After information, the following **RECOMMENDATIONS** were presented and **APPROVED**: 1) To authorize the following baptisms in our sanctuary: a: Lewis Knox Kellahan, son of Richard & Ashley Kellahan, on May 3, 2015; and b: Leo Edward Dailey, son of Gregory & Melissa Dailey, on May 17, 2015; 2) To authorize the following wedding in our sanctuary: nonmembers Katherine Barnes and Scott Weller, on June 25, 2016, with rehearsal on June 24; and 3) To authorize the change in date of Vaibhav Mohanty's senior music recital to May 29, 2015.

BUILDINGS & GROUNDS (Noland, Long): It was **MOVED (Noland), SECONDED, & APPROVED** to authorize the B&G elders to develop a proposal to buff & coat the hardwood floors in the sanctuary and to replace the carpet in the sanctuary & office hallways.

MEMBERSHIP (Carswell): The Session **APPROVED** the following **RECOMMENDATIONS**: To authorize the transfer of these five members to the Charleston Presbyterian Church (ECO): Norma Hawkins, John & Karen McGee, Wayne & Tammy Tucker; to remove Harry Rozier from our active roll at his own request; to remove Peter Bustraan from our active roll at his own request (now attending Unitarian Church, Charleston); and to remove Kelly Davis from our active roll: he has moved out of town and has not participated at JIPC in several years. Reverend Cameron Smith presented the Session with materials for the new Shepherding Ministry.

FELLOWSHIP (Dillehay): The Buildings & Grounds and Fellowship Committees are working together to schedule a workday to deep clean the JIPC kitchen & storage room, along with other campus cleanup activities. Ms. Dillehay advised the Session that each group that uses the kitchen would be asked to participate in the kitchen deep clean and that a date would be set soon. The Session asked the Clerk to send letters of gratitude to Amenah McDougal for her dedication for Coffee Fellowship and to Charlie & Nanette Tumbleston for hosting our annual Picnic at the Farm.

The business of tonight's meeting thus concluded, the meeting was adjourned with prayer at 7:10pm.

Date Approved: May 19, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC May 2, 2015

A meeting of the Session of the James Island Presbyterian Church was called for the purpose of examining the members of this year's confirmation class. The meeting was called to order at 10:00 with prayer by Reverend Martin. Elders present: Sherry Mahoney, Beth Robertson, Rena Bumgardner, Beth Tyrrell, Jane Corbin, Chris Hoffman, Ann Carswell, Elisha Clyburn, Stephanie Pritchett, Cameron Smith, Josh Stokes, and Marilyn Muckenfuss. Rev. Martin asked JIPC Youth Director Duncan Meadows to introduce the confirmation class of 2015. The class members introduced their parents and read aloud their statements of faith. Session members and parents were given a chance to ask questions of or make comments to the confirmands. A motion was made (Tyrrell) and seconded to accept Virginia Clyburn, Brynna Frye, Josh Hornig, and Gresh Meggett into

full membership with JIPC. The motion **passed** unanimously. Upon a motion by Elisha Clyburn, which was seconded, Reverend Martin closed the meeting with prayer.

Date Approved: May 19, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC May 19, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, and he led with prayer. Harold Noland led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson	Andy Fairey	Josh Stokes
Rena Bumgardner	Steven Long	Beth Tyrrell
Ann Carswell	Mark Mitchum	Melissa VandeWiel
Chris Crane	Marilyn Muckenfuss	
Jane Corbin	Harold Noland	Reverend Sam Martin
Lynne Dillehay	Stephanie Pritchett	Reverend Cameron Smith

Excused

Matt Carter
Elisha Clyburn
Chris Hoffman
Sherry Mahoney
Beth Robertson
James Steed

Staff

Henry Meeuwse
Elizabeth Parler
Duncan Meadows

It was MOVED(Anderson) and SECONDED to **APPROVE** the minutes of the April 21, 2015 stated meeting of Session and the May 2, 2015 called meeting as distributed; and it was MOVED(Dillehay) and SECONDED to **APPROVE** the docket for tonight's meeting as distributed.

The following reports were received as information:

James Island Presbyterian Foundation	Buildings & Grounds
Director of Children & Youth Ministries	Personnel
Treasurer	Child Protection Commission
Christian Education	Reconciliation
Fellowship	

CLERK: Marilyn Muckenfuss circulated a positive email she had received regarding Reverend Martin's appointment to our church. She also referenced a letter we had received from the Presbytery office regarding the review of our session book and the exceptions that had been noted (attached). She pointed out, in reference to one of the notations, that the Session did indeed review the financial statements on a regular basis and that the Finance Committee had even greater oversight & review. Lastly, Ms. Muckenfuss reported that Beth Robertson and Sherry Mahoney had represented our Session at the May 2, 2015 stated meeting of Presbytery.

PASTOR: Reverend Martin reported that Communion had been served on May 2, 2015 and would be served again June 7. He added that Rena Bumgardner had assisted him in serving home Communion to Chip Oswald and Dicki Mikell. Reverend Martin said that he was exploring a Consecration Sunday strategy for this year's giving campaign, planning scripture references, and working with Reverend Cameron Smith and elders on a home Communion schedule, among many other tasks. He advised the Session that he would be providing a quarterly update on his interimship at the June stated meeting.

ASSOCIATE PASTOR: Reverend Smith reported that she, along with elders (active and resting) Rena Bumgardner, Cheryl Tracey, &/or Walt Ector, had served home Communion to Mary Godbold on April 29 and Frankie Tucker on May 6. She added that she was continuing to develop the new Shepherding ministry and working to plan the summer and fall sessions of Christian Education and Youth Ministry.

FINANCE COMMITTEE (Pritchett): Stephanie Pritchett reported that per standard procedure, she was conducting a review of the records & reports.

CONGREGATIONAL CARE (Robertson): It was RECOMMENDED & APPROVED to hold a Red Cross Blood Drive in our Fellowship Hall (gymnasium) on Sunday, September 27, 2015, during the morning hours. Along with updates of this committee's various ministries, the Session was reminded that this year's JOY event would be on September 26.

CHILDREN & YOUTH MINISTRIES (Anderson): The Session was advised that over 90 people attended this year's Youth & Children's Banquet & Silent Auction and the event raised over \$4,000 for youth & children scholarships.

WORSHIP & MUSIC COMMITTEE (Corbin, Stokes): After information, the following RECOMMENDATION was presented and APPROVED: 1) To authorize the following baptism in our sanctuary: Hadleigh Rose Kniffin, daughter of Chandler and Laurie Kniffin, on June 14, 2015, at the 11am worship service; resting elder Jean Johnson, great grandmother, will assist.

MEMBERSHIP (Carswell, Crane): The Session APPROVED the following RECOMMENDATION: To authorize the transfer of these three members as noted: Noah Kennedy to the Charleston Atlantic Presbytery, and Jason & Kerin Hughes to the Woodlands Presbyterian Church, Texas.

MISSION & OUTREACH (Fairey): The Session APPROVED the following RECOMMENDATION: to authorize Remember Niger Coalition representatives to hold a 'Nigerien marketplace' during the morning hours on Sunday, July 12, 2015 with the proceeds benefitting the coalition.

The business of tonight's meeting thus concluded, the meeting was adjourned with prayer at 7:10pm.

Date Approved: June 16, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC June 16, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, and he led with prayer. Chris Hoffman led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson
Rena Bumgardner
Ann Carswell
Elisha Clyburn
Jane Corbin
Lynne Dillehay

Andy Fairey
Chris Hoffman
Marilyn Muckenfuss
Harold Noland
Beth Robertson
Josh Stokes

Beth Tyrrell
Melissa VandeWiel

Reverend Sam Martin
Reverend Cameron Smith

Excused

Matt Carter
Chris Crane
Steven Long
Sherry Mahoney

Duncan Meadows
Mark Mitchum
Stephanie Pritchett
James Steed

Staff

Henry Meeuwse
Elizabeth Parler

It was MOVED (Stokes) & SECONDED to **APPROVE** the minutes of the May 19, 2015 stated meeting of Session; and it was MOVED(Anderson) & SECONDED to **APPROVE** the docket for tonight's meeting as distributed.

The following reports were received as information:

Associate Pastor	Fellowship
James Island Presbyterian Foundation	Membership
Director of Children & Youth Ministries	Buildings & Grounds
Treasurer	Mission & Outreach
Finance	Personnel
Children & Youth Ministries	Child Protection Commission
Christian Education	Reconciliation

CLERK: Marilyn Muckenfuss reported that she had issued, on behalf of the Session, letters to Amenah McDougal, the Tumblestons, Tricia Petraven, & Sherry Mahoney. She also reported that the Congregational Assistance Commission had issued a gift \$500 and a gift of \$750 to members of our congregation in need.

PASTOR: Reverend Martin reported that Communion had been served on June 7, 2015 and would be served again July 5. He then shared his first "Head of Staff Report" that would also be presented to the Presbytery's Committee on Ministry. He then advised the Session that he would be presenting a brief video training series during each Session meeting, starting within the next month or so.

WORSHIP & MUSIC COMMITTEE (Corbin, Stokes): After information, the following RECOMMENDATION was presented and **APPROVED:** 1) To authorize the following baptisms in our sanctuary: Rosalee Carney, daughter of Matthew & Nancy Carney, on June 28, 2015; Ann Carswell assisting; and Abigail Fender, daughter of Geoffrey & Allison Fender, on July 26, 2015.

The regular business of tonight's meeting thus concluded, Reverend Martin dismissed staff members Henry Meeuwse and Elizabeth Parler. He then led a discussion regarding the relationship between the James Island Presbyterian Church and James Island Presbyterian Foundation, Inc. It was MOVED (Carswell), SECONDED, and unanimously APPROVED to express confidence in this relationship.

Date Approved: July 21, 2015

Clerk: Elizabeth Tyrrell

James Island Presbyterian Church

Charleston, SC July 21, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, and he led with prayer and devotion. Reverend Martin appointed Beth Tyrrell as acting Clerk, and determined a quorum was present:

Those in attendance

Heather Anderson	Sherry Mahoney	Josh Stokes
Ann Carswell	Mark Mitchum	Beth Tyrrell
Matt Carter	Lynne Dillehay	Melissa VandeWiel
Elisha Clyburn	Andy Fairey	
Chris Crane	Harold Noland	Reverend Sam Martin
Steven Long	James Steed	Reverend Cameron Smith

Excused

Rena Bumgardner
Jane Corbin
Chris Hoffman
Marilyn Muckenfuss
Stephanie Pritchett

Beth Robertson

Staff

Duncan Meadows
Elizabeth Parler

Guest Wendy Lubis, James Island Presbyterian Foundation

It was MOVED (Fairey) & SECONDED to **APPROVE** the minutes of the June 16, 2015 stated meeting of Session; and it was MOVED (Anderson) & SECONDED to **APPROVE** the docket for tonight's meeting as distributed, with the addition of a report from the *ad hoc* committee to explore bicameral and unicameral forms of church government.

The following reports were received as information:

Associate Pastor

James Island Presbyterian Foundation

Director of Children & Youth Ministries

Treasurer

Finance

Christian Education

Fellowship

Mission & Outreach

Child Protection Commission

CLERK: Beth Tyrrell reported that Clerk Marilyn Muckenfuss had issued, on behalf of the Session, letters to South Main Baptist Church (Houston, TX) and Skip Norris. She also reported that the Congregational Assistance Commission had issued a gift \$500 to a member family of our congregation in need. It was then MOVED (Tyrrell), SECONDED, & **APPROVED** to adopt a schedule (retroactively as appropriate) of stated meetings of session in 2015 to be the third Tuesday of each month.

PASTOR: Reverend Martin reported that Communion had been served on July 5, 2015 and would be served again August 2. He added that Ann Carswell had joined him in serving communion to Mary Godbold and Ellen Feltz in their homes. He directed the elders to the 'Church Health Statistical Report,' which compares attendance and offerings to the corresponding periods in 2014.

CHILDREN & YOUTH MINISTRIES (Anderson, Steed): Along with information, the following three RECOMMENDATIONS were presented and **APPROVED:** 1) Permission to transport youth off-campus in church vehicle on August 9 to deliver soup to homebound members and go to Wild Blue Ropes; 2) Permission to transport youth in church vehicle to Edisto on August 10-12 for Do.Love.Serve mission trip; and 3) To authorize the chaperones for this week's Senior High Retreat to Asheville, NC: Duncan Meadows, Scott Graule, Julie Frye, and Angela Dwiggin. A fourth recommendation was referred to the Personnel Committee for its consideration: for Duncan to take a few days of study leave the week of August 16.

WORSHIP & MUSIC COMMITTEE (Corbin, Stokes): After information, the following RECOMMENDATIONS were presented and **APPROVED:** 1) To authorize (retroactively) the baptism of Palmer Meri Ann Dean, daughter of Eric and Laura Dean, on July 19, 2015; Julie Erickson assisting; Laura Boynton Dean is a member of our congregation; 2) To authorize the wedding of Todd Andrew LeMatty and member Jacqueline Tyler Logothetis in our sanctuary October 2, 2015, 5:00pm; Reverend Cameron Smith officiating; the rehearsal to be October 1, 2015, 6:00pm; 3) To authorize the Charleston Music Teachers Association to hold its annual Honors Recital in our sanctuary on Sunday, March 13, 2016, 3:00pm; Barbara Manaker to be on campus throughout the recital; and 4) To reiterate the policy of James Island Presbyterian Church that baptisms will be conducted for the children of JIPC members only.

MEMBERSHIP (Carswell/Crane): The elders reported that there is a session of Inquirers' Classes being held now, with a joining service planned on August 9, and they reminded all the elders to 'greet before you seat,' in an effort to be welcoming to all who attend our worship services and other events. It was then RECOMMENDED & **APPROVED** to remove Kelly Roark from our Active Roll at her own request (she is attending another church).

BUILDINGS & GROUNDS (Noland, Long): The committee presented two RECOMMENDATIONS. The first, regarding smoking on the JIPC campus, was referred to a joint discussion with Mission & Outreach elders and representatives with AA. The second was **APPROVED:** to appoint an *ad hoc* committee to study security issues at JIPC and make a proposal to the session as soon as possible, preferably the next meeting. These

elders agreed to serve on this committee: Noland, Dillehay, Mitchum, & Stokes; Chris Crane offered to provide information.

NEW BUSINESS

On behalf of the *ad hoc* committee to study bicameral and unicameral forms of church government (ref. minutes for February 17, 2015), Andy Fairey presented a report. This was received as information, and Reverend Martin thanked the committee for its work. Reverend Martin then advised the Session that it was time to convene the Nominating Committee to develop a slate of officers for 2016. It was **MOVED** (Clyburn), **SECONDED**, & **APPROVED** to convene the Nominating Committee to prepare a slate for nominations by September 9, also appointing off-going elder Jane Corbin to serve with the committee. The Session was reminded that the Nominating Committee, elected in 2015, consists of James Weatherholtz, Ben Clyburn, Nancy Brownell, and at least one off-going elder.

The regular business of tonight's meeting thus concluded at 7:35pm, it was **MOVED** (Noland), **SECONDED**, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: August 18, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC August 18, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, then Melissa VandeWiel led a devotion. Reverend Martin welcomed Executive Presbyter Donnie R. Woods as a guest, and he recognized Marilyn Muckenfuss as Clerk.

Those in attendance

Ann Carswell
Elisha Clyburn
Jane Corbin
Chris Crane
Sherry Mahoney
Lynne Dillehay

Andy Fairey
Marilyn Muckenfuss
Stephanie Pritchett
Harold Noland
Beth Robertson
James Steed

Josh Stokes
Beth Tyrrell
Melissa VandeWiel

Reverend Sam Martin
Reverend Cameron Smith

Excused

Heather Anderson
Chris Hoffman
Steven Long
Mark Mitchum
Duncan Meadows

Staff Present

Henry Meeuwse
Elizabeth Parler

Guest Present

Donnie R. Woods

It was **MOVED** (Mahoney) & **SECONDED** to **APPROVE** the minutes of the July 21, 2015 stated meeting of Session; and it was **MOVED** (Noland) & **SECONDED** to **APPROVE** the docket for tonight's meeting as distributed.

The following reports were received as information:

James Island Presbyterian Foundation
Director of Children & Youth Ministries
Treasurer
Finance

Worship & Music
Fellowship
Personnel
Child Protection Commission

CLERK: Marilyn Muckenfuss noted that elder Rena Bumgardner and her family had moved to Montana, so she was no longer an active elder. Ms. Muckenfuss added that the vacant position would be part of the slate being prepared by the Nominating Committee.

PASTOR: Reverend Martin reported that Communion had been served on August 2, 2015 and would be served again September 6. He directed the elders to the 'Church Health Statistical Report,' which compares attendance and offerings to the corresponding periods in 2014, and he distributed copies of his 'Head of Staff' report.

ASSOCIATE PASTOR: Reverend Smith reported that resting elder Nancy Tassin had joined her in serving communion to Sarah Van Dalen in her home on August 12. She also advised the elders of several members with serious health issues.

CHILDREN & YOUTH MINISTRIES (Steed): Along with information, the following four RECOMMENDATIONS were presented and **APPROVED:** 1) to authorize the PYC curriculum and leaders; 2) to authorize the fall youth calendar; 3) to authorize the use of church transportation on Saturday, September 12, 2015, for a youth boys' project at Folly Beach; and 4) to authorize the use of church transportation and the mission house for a Hunger Strike on October 10-11.

CHRISTIAN EDUCATION (Tyrrell): After referencing the minutes and notes from the committee and Wednesday Night Live Planning Team, the following RECOMMENDATIONS were presented and **APPROVED:**

- 1) To authorize the following Sunday School Classes, Curricula, and Teachers:
 - a. 2's and 3's – Tommy & Sim Ellis, Carey Newlin and Amanda McKendrick; *God Loves Me Storybooks*.
 - b. 4's and 5's – Emily Oswald, Mary Ellen Huddleston, Jodi Dangerfield, and Carter Curtice; Teacher-created curriculum
 - c. 1st and 2nd – Bonnie Thompson, Carrie Flippen, and Chris Noland; *Jesus Storybook Bible*
 - d. 3rd and 4th – Melissa VandeWiel and Allison Hubbard; *How to Use My Bible*
 - e. 5th and 6th – Sue Mohle, Chris and Heather Anderson; *Grapple Preteen*
 - f. 7th and 8th (Mid High) – Mark Frye, Ben Clyburn, and Courtney West; *Grapple Jr. High*
 - g. Confirmation – Duncan Meadows and Scott Graule; Combination of PC(USA) resources and re:Form
 - h. Senior High – Elisha Clyburn, Karen Norris, and Jason Smith; *Making Sense out of the Bible*
 - i. Disciples – Kenny and Nancy Tassin; *Celebration of Discipline*
 - j. Discover – Kathy Harms and Dottie Coleman; *Mayberry Bible Study*
 - k. En Gedi – John Pritchett and Andy Fairey; *Theocademy*
 - l. Faith Builders – Cameron Smith; *Making Sense of the Bible*
 - m. Kirk – Matt Carter; Current Events from a Christian Worldview
- 1) To authorize the Following Courses and Leaders for WNL Adult Classes:
 - a. Parenting Course led by Rev. Sam Martin
 - b. Dietrich Bonhoeffer DVD and Study Guide (4 week study) coupled with "Forgiveness: Finding Peace Through Letting Go" DVD (4 week study) by Adam Hamilton. These two courses will run consecutively and be led by Billie Young.
 - c. Women's Bible Study: *Believing God* by Beth Moore, led by Teresa Gamble.

MEMBERSHIP (Carswell, Crane): Along with information, three RECOMMENDATIONS were presented and **APPROVED:** 1) To receive the following inquirers as active members of our congregation: a) by transfer of letter: William Richardson, Lauren Richardson, and Louise Bavier; b) by Reaffirmation of Faith: Brandon Stelter, Jessica Stelter, and Ellen Watson; 2) to remove the following members from the Active roll, at their own request: Scott Dasburg, Betsy Dasburg (affiliate), Micah Dasburg, and Josh Dasburg; and 3) to remove Kelsey Hatley and Thomas Hatley from the Active roll, upon information from their mother. It was noted that that after these actions, JIPC's active membership roll was at 626 adult and confirmed members.

BUILDINGS & GROUNDS (Noland): The committee presented updates on its various projects and goals, then presented a RECOMMENDATION on behalf of the Cemetery subcommittee concerning the graveyard plots reserved by former and current JIPC members who had left our church over the last year: for a limited time, these members would be offered an opportunity to maintain their reservations at a cost of \$100/plot/year until the plot was used. The Session **APPROVED** this, but requested the letter so advising these current and former members be revised and distributed for approval.

MISSION & OUTREACH (Fairey, Clyburn): Along with several items of information, it was MOVED (Fairey), SECONDED, & **APPROVED** to transition the JIPC campus to a non-smoking facility by January 1, 2016; in the meantime a single 'smoking section' would be established near the dumpster behind the kitchen. There was much discussion, and it was noted that elders & staff had discussed this with representatives of the AA groups which use our facility and these representatives would support such a move. Further, it was clarified that people could smoke within their cars if they so chose.

NOMINATING COMMITTEE UPDATE: It was confirmed that a congregational meeting is scheduled for Sunday, September 27, 9:30am and that a slate of officers for 2016 would be prepared in time for the slate to be published at least two weeks before the meeting.

SECURITY TASK FORCE: Harold Noland presented a report from the Security Task Force, noting that three meetings had been held since the last meeting. There were several RECOMMENDATIONS presented, and the following were **APPROVED** (with initiators noted):

- To immediately review all outside lighting and improve where necessary (Crane).
- To begin training of ushers, staff, & others interested in security procedures and methodology (Fairey).
- To Develop a Security Policy & Procedures plan for JIPC (Dillehay).

The Task Force also presented a RECOMMENDATION for a full upgrade of JIPC's security and fire systems, including a proposal from one of the three businesses from whom the task force had sought proposals. The Session wished for more time to review and consider the proposal and thus it was MOVED (Carswell), SECONDED, & **APPROVED** to table this item until the next meeting of Session.

Reverend Martin then called upon Reverend Smith to moderate the meeting and excused himself. Reverend Smith called upon Reverend Woods who referenced a letter he had sent to the Session (attached) regarding the possibility of Reverend Sam Martin becoming the Designated Pastor of James Island Presbyterian Church, as opposed to his current status as Interim Pastor. It was MOVED (Tyrrell), SECONDED, & **APPROVED** to pursue this with the JIPC congregation and then the Presbytery. It was then MOVED (Tyrrell), SECONDED, & **APPROVED** to seek the JIPC membership's endorsement at the already scheduled Congregational Meeting of September 27. Discussion clarified that the Personnel Committee (with input from the Finance Committee) would negotiate new Terms of Call to present to the congregation; further, the Presbytery's Committee on Ministry and the Presbytery would have to formally endorse this change if the congregation approves it.

The business of tonight's meeting thus concluded at 8:20pm, it was MOVED (Dillehay), SECONDED, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: September 15, 2015

Clerk: Marilyn Muckenfuss

James Island Presbyterian Church**Charleston, SC September 15, 2015**

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, then Lynne Dillehay led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk.

Those in attendance

Heather Anderson	Chris Hoffman	Josh Stokes
Ann Carswell	Sherry Mahoney	Beth Tyrrell
Matt Carter	Mark Mitchum	Melissa VandeWiel
Elisha Clyburn	Marilyn Muckenfuss	
Jane Corbin	Stephanie Pritchett	Reverend Sam Martin
Chris Crane	Harold Noland	
Lynne Dillehay	Beth Robertson	
Andy Fairey	James Steed	

Excused

Steven Long
Reverend Cameron Smith

Staff Present

Henry Meeuwse
Elizabeth Parler
Duncan Meadows

It was MOVED (Fairey) & SECONDED to **APPROVE** the minutes of the August 18, 2015 stated meeting of Session; and it was MOVED (Fairey) & SECONDED to **APPROVE** the docket for tonight's meeting as distributed.

The following reports were received as information:

Associate Pastor	Christian Education
James Island Presbyterian Foundation	Fellowship
Director of Children & Youth Ministries	Buildings & Grounds
Treasurer	Personnel
Congregational Care	
Child Protection Commission	

CLERK: Marilyn Muckenfuss reported that two RECOMMENDATIONS had been distributed via email and **APPROVED:** 1) On 8-5-15, requesting authorization to contract for an off-duty Sheriff's deputy to be present on the JIPC campus on Wednesday evenings and Sunday mornings through 8-19-15 (4 occurrences), at a cost of \$100/occurrence. Thirteen elders replied in the affirmative; none in opposition. Note: we only used a deputy three times, and the Session voted on 8-18-15 not to contract for any further dates at this time. 2) On 8-19-15, requesting approval for a revised letter regarding the cemetery policy and offering those members who had left JIPC this year who hold reservations in the JIPC graveyard an opportunity maintain those reservations. Eleven elders replied in the affirmative; none in opposition. Ms. Muckenfuss then recognized elders Mark Mitchum and Harold Noland, who had represented JIPC at the stated meeting of presbytery on September 8, and they gave their impressions of the meeting.

PASTOR: Reverend Martin reported that Communion had been served on September 6, 2015 and would be served again October 4.

FINANCE COMMITTEE (Pritchett, Hoffman): It was MOVED (Mitchum), SECONDED, & **APPROVED** to endorse the New Consecration Sunday program, including a maximum budget of up to \$5,000, and the appointment of Dr. Dou Lunardini as guest leader.

CHILDREN & YOUTH MINISTRIES (Steed): Along with information, the following five RECOMMENDATIONS were presented and **AUTHORIZED**: 1) The Youth Hunger Strike will take place on JIPC campus rather than the Mission House; 2) Youth to set up a table during Coffee Fellowship to promote and raise funds for Hunger Strike, during the next 4 Sundays; 3) Senior High Youth Ski Trip and transportation to Maggie Valley, NC on January 14-16, 2016; 4) Use of Mission House on Wednesday, October 28 for Youth Halloween Costume Party; and 5) Participation & transportation for our youth to participate in the Presbytery's MidHigh Retreat to Bethelwoods, November 6-8, 2015.

MEMBERSHIP (Carswell, Crane): It was RECOMMENDED & **APPROVED** to remove Ron Taylor from our Active Roll, at his own request. He has joined another church.

MISSION & OUTREACH (Fairey, Clyburn): Along with several items of information, it was RECOMMENDED & **AUTHORIZED** to promote and receive a special offering during the balance of September to be designated for Samaritan's Purse ministries to benefit Syrian Refugee relief.

SECURITY TASK FORCE: it was MOVED (Noland), SECONDED, & **APPROVED** to appoint a new standing committee of Session: Security. It was then MOVED (Noland), SECONDED, & **APPROVED** to accept a proposal from e-Lifespaces to upgrade the church's security system, including authorization to secure an equipment loan from First Citizens Bank for \$50,000. The proposal is for \$75,000, and the James Island Presbyterian Foundation had committed to contribute \$20,000 for the project. The Buildings & Grounds Committee is committed to absorbing the loan payments in its budget.

The business of tonight's meeting thus concluded at 7:27pm, it was MOVED (Stokes), SECONDED, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: October 20, 2015

Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC October 21, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, then Elisha Clyburn led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk.

Those in attendance

Heather Anderson
Ann Carswell
Matt Carter
Elisha Clyburn
Lynne Dillehay
Andy Fairey

Chris Hoffman
Steven Long
Marilyn Muckenfuss
Stephanie Pritchett
Harold Noland
James Steed

Josh Stokes
Beth Tyrrell
Melissa VandeWiel

Reverend Sam Martin
Reverend Cameron Smith

Excused

Jane Corbin
Chris Crane
Sherry Mahoney

Mark Mitchum
Beth Robertson

Staff Present

Henry Meeuwse
Elizabeth Parler
Duncan Meadows

It was MOVED (Stokes) & SECONDED to **APPROVE** the minutes of the September 15, 2015 stated meeting of Session and the September 27, 2015 Stated Meeting of the Congregation; and it was MOVED (Stokes) & SECONDED to **APPROVE** the docket for tonight's meeting as distributed.

The following reports were received as information:

James Island Presbyterian Foundation	Congregational Care
Director of Children & Youth Ministries	Fellowship
Treasurer	Personnel
Child Protection Commission	

CLERK: Marilyn Muckenfuss noted with sadness the passing of Ruth Platt Doudiet, member of JIPC since 1998 and mother of elder Beth Tyrrell.

PASTOR: Reverend Martin reported that Communion had been served on October 4, 2015 and would be served again November 1.

ASSOCIATE PASTOR: Reverend Smith reported that home communion had been served to Dicki Mikell and Chip Oswald this month, and she thanked resting elder Nancy Tassin for assisting in this ministry.

FINANCE COMMITTEE (Pritchett, Hoffman): The Session was advised that the church had received a bequest of \$10,000 from the estate of Lyndal Ragon, and it was MOVED (Hoffman), SECONDED, & **APPROVED** to allocate 10% (\$1,000) of this to the Mission Committee and to wait until the next meeting of Session to allocate the rest so that interested committees could prepare requests for a share of this bequest.

CHRISTIAN EDUCATION (Tyrrell, Carter): Along with information, the following RECOMMENDATION was presented and **AUTHORIZED:** To approve a WNL Lenten Series led by Rev. Sam Martin with one adult Wednesday Night Live course option. Our theme will be "Every Member in Ministry," and will include a five week study of the Strengths Based Leadership assessment. Senior High youth will participate with adults, and our children/Mid High youth will have lessons based upon their unique gifts as well. The course will also be offered on Sunday mornings during Lent (excluding Palm Sunday) for those who cannot attend Wednesday Night Live.

WORSHIP & MUSIC (Stokes): The following RECOMMENDATIONS were presented & **APPROVED:** 1) To authorize the baptism of Sadie Layne Stelter, daughter of Brandon and Jessica Stelter, on Sunday, November 15, 2015, at the 8:30am worship service; and 2) to authorize the use of the sanctuary on Sunday, December 13th from 3:00 until 7:00 p.m. for Barbara Manaker's Studio Recital.

MEMBERSHIP (Carswell, Crane): After much information regarding new member classes & assimilation, the following RECOMMENDATIONS were presented & **APPROVED:**

- 1) To transfer the membership of Sandra Floyd to Charleston Presbyterian Church (EPC);
- 2) To remove the following members from the membership rolls of James Island Presbyterian Church:

- a. for relocation: Have moved away from Charleston (14):

Bohler, David, Judi and Forrest	Haile, Sarah
Cobb, Phil & Stacy	O'Neill, Brian & Kelly
Collier, Suzanne	Simpson, Shaw
Dudderar, Alice	Kern, Mitchell & Mason
Erin Fagart	

- b. Attending other churches and/or have not attended in several years (20):

Dupavillion, Terri	Farr, Debra
Epps, Brandon, Beth & Bryant	Haile, Sandra, Robert, & Lauren

Hay, Michelle
 Koches, Frank & Jennifer
 Mitchell, Jennifer
 Norman, Betty
 Riley, Lorraine

Rothhaus, Christian & David
 Schultz, Jill
 Smanz, Michael
 Walker, Keri
 Wilson, Nancy

BUILDINGS & GROUNDS (Noland, Long): It was RECOMMENDED & **APPROVED** to authorize a Girl Scout Troop, led by member Sim Ellis and MLES teacher Christine Sarra, to meet in our Education Building on alternate Sunday afternoons, 1pm-3pm.

MISSION & OUTREACH (Fairey, Clyburn): Along with several items of information, the following RECOMMENDATIONS were presented & **APPROVED**: 1) Invite the **Imani Milele Children’s choir** to participate in our worship on June 19, 2016 and permit merchandising tables to be set up in the Fellowship Hall/gym during Sunday coffee fellowship; and 2) To support the efforts, and serve as one of the James Island relay centers, of the ‘**Fun After the Flood**’ organization to collect new or gently used toys for flood victim children. This effort will continue until the middle of this November.

The business of tonight’s meeting thus concluded at 7:12pm, it was **MOVED** (Stokes), **SECONDED**, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: November 17, 2015
 Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church

Charleston, SC November 17, 2015

The stated meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, then Andy Fairey led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk.

Those in attendance

Heather Anderson
 Ann Carswell
 Matt Carter
 Jane Corbin
 Chris Crane
 Lynne Dillehay
 Andy Fairey
 Steven Long

Sherry Mahoney
 Mark Mitchum
 Marilyn Muckenfuss
 Stephanie Pritchett
 Harold Noland
 Beth Robertson
 Josh Stokes
 Beth Tyrrell

Melissa VandeWiel
 Reverend Sam Martin
 Debbie Berry, Elder-elect
 Lucia Oswald, JIPF Board rep

Excused

Elisha Clyburn
 Chris Hoffman
 Cameron Smith

Absent

James Steed

Staff Present

Elizabeth Parler
 Duncan Meadows

It was **MOVED** (Fairey) & **SECONDED** to **APPROVE** the minutes of the October 20, 2015 stated meeting of Session; and it was **MOVED** (Fairey) & **SECONDED** to **APPROVE** the docket for tonight’s meeting as amended to include recommendations from the Building & Grounds Committee.

The following reports were received as information:

James Island Presbyterian Foundation
 Director of Children & Youth Ministries

Treasurer
 Finance Committee

Congregational Care
Fellowship
Child Protection Commission

Personnel

CLERK: Marilyn Muckenfuss distributed a letter from Reverend Dr. Lou Lunardini, JIPC New Consecration Sunday Guest Speaker. She also reminded the Finance Elders that they were scheduled to represent JIPC at the stated Presbytery meeting on December 8.

PASTOR: Reverend Martin reported that Communion had been served on November 1, 2015 and would be served again December 6.

ASSOCIATE PASTOR: Reverend Smith reported that home communion had been served to Sarah Van Dalen on November 11th.

CHILDREN & YOUTH MINISTRIES (Anderson): Along with information, the following RECOMMENDATION was presented and **AUTHORIZED:** Two off-campus activities/events, and use of church transportation for these events: shopping trip downtown, for Mid & Senior High Youth, December 22; and Senior High Bethelwoods trip, Feb. 12-14, 2016.

CHRISTIAN EDUCATION (Tyrrell, Carter): Along with information, the following RECOMMENDATION was presented and **AUTHORIZED:** To purchase a one year subscription to the RightNow Media library for James Island Presbyterian Church, beginning December 2015; Cost will be approximately \$179 per month. It was noted that funds are available in the Christian Education designated account to cover one year's subscription, but cost would need to be added to our budget if we wish to pursue a long term subscription.

WORSHIP & MUSIC (Stokes, Corbin): The following RECOMMENDATIONS were presented & **APPROVED:** 1) To authorize retroactively the baptisms of David, Alicia, Grant, and Alden Morrow, November 15, 2015 (Tyrrell assist); 2) To authorize the baptism of Vivian Elizabeth Stokes, daughter of Joshua and Julianne Stokes, December 27, 2015, at the 10 a.m. worship service (Muckenfuss to assist); and 3) To authorize the baptism of Simmons Grace Hart Anthony, daughter of Mitchell and Jacqueline Anthony, February 14, 2016, at the 8:30 a.m. worship service (Carswell to assist).

MEMBERSHIP (Carswell, Crane): The following RECOMMENDATIONS were presented & **APPROVED:** 1) To receive into membership following participation in the New Members' Class: Hap Nick Lempesis & Laura Britton Lempesis (Luke & Britton), who reaffirmed their faith in worship on November 1; and David R. Morrow and Alicia B. Morrow, and their sons Grant and Alden, following their baptisms and affirmations of faith on November 15; 2) To remove Allison Burch from our Active roll due to relocation; and 3) To transfer the memberships of the following five (5) members as noted: Art & Rena Bumgardner to First Presbyterian Church of Helena, MT; and John, Terri, and John R. Rodgers to First (Scots) Presbyterian Church of Charleston, SC.

BUILDINGS & GROUNDS (Noland, Long): It was **MOVED** (Noland), **SECONDED**, & **APPROVED** to authorize Seabreeze AA to hold its annual Christmas Party in our gymnasium on December 11. It was **MOVED** (Noland), **SECONDED**, & **APPROVED** to authorize the Citadel Football Team to use our gym for a Thanksgiving dinner, specific date & time to be determined. It was **MOVED** (Pritchett), **SECONDED**, & **APPROVED** to allocate the balance of the Ragon bequest as follows: \$5,000 toward the cost of the new security system, and \$4,000 toward the cost of repurposing & renovating the McAllister Breakroom into an office and realigning the current offices of the pastor, associate pastor, & administrative assistant.

The business of tonight's meeting thus concluded at 7:18pm, it was **MOVED** (Corbin), **SECONDED**, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: December 15, 2105
Clerk: Marilyn Q. Muckenfuss

James Island Presbyterian Church**Charleston, SC December 15, 2015**

The **stated** meeting of the Session of the James Island Presbyterian Church was called to order by Reverend Sam Martin, moderator, with a prayer at 6:00pm. Before the devotion, Reverend Martin invited those present to share joys & concerns with the body, then Elizabeth Robertson led a devotion. Reverend Martin recognized Marilyn Muckenfuss as Clerk.

Those in attendance

Heather Anderson
Ann Carswell
Jane Corbin
Lynne Dillehay
Andy Fairey
Chris Hoffman
Steven Long
Sherry Mahoney
Marilyn Muckenfuss

Stephanie Pritchett
Harold Noland
Beth Robertson
Josh Stokes
Beth Tyrrell

Reverend Sam Martin
Reverend Cameron Smith

Elders-elect
Debbie Berry
Gayle Bustraan
Sue Urie

Tommy Ellis, Committee
on Security

Excused

Matt Carter
Elisha Clyburn
Mark Mitchum
James Steed
Melissa VandeWiel

Absent

Chris Crane

Staff Present

Elizabeth Parler
Duncan Meadows
Henry Meeuwse

It was **MOVED** (Fairey) & **SECONDED** to **APPROVE** the minutes of the November 17, 2015 stated meeting of Session; and it was **MOVED** (Stokes) & **SECONDED** to **APPROVE** the docket for tonight's meeting as amended to include information from the Committee on Security.

The following reports were received as information:

Associate Pastor

James Island Presbyterian Foundation

Director of Children & Youth Ministries

Treasurer

Fellowship

Children & Youth Ministries

Membership

Buildings & Grounds

Child Protection Commission

COMMITTEE ON SECURITY: Reverend Martin recognized member Tommy Ellis, chair of JIPC's Committee on Security (CoS). Mr. Ellis presented a working draft of Security Policies and Procedures, and he asked the elders to review the draft policy and provide any feedback to him or one of the staff.

CLERK: Marilyn Muckenfuss reported that she had been elected to serve at the General Assembly in June, 2016. She noted with sadness the deaths of members Arthur Gaillard Ellison, II, and Dennis Harold Feltz. She reminded the Session that Reverend Martin's installation service would be on Sunday, January 24, at 4:00pm. She then recognized Elder Chris Hoffman, who gave an overview of the Fall Stated Meeting of the Charleston-Atlantic Presbytery on December 8.

PASTOR: Reverend Martin reported that Communion had been served on December 6, 2015 and would be served again January 3, 2016. He advised the Session that he was appointing a 'hospitality team,' with further details to follow, and he noted that a Session & Staff retreat would be held on April 10, 2-7pm (location tba).

FINANCE: It was **MOVED** (Fairey), **SECONDED**, & **APPROVED** to adopt a preliminary budget of \$757,889 for 2016, with the understanding 10% of budgeted receipts would be applied first to Mission & Outreach.

CONGREGATIONAL CARE: It was MOVED (Robertson), SECONDED, & **APPROVED** to authorize a Red Cross Blood Drive on January 24, 8am – 1pm, with the bloodmobile.

MISSION & OUTREACH: it was RECOMMENDED & **APPROVED** to authorize a mission trip to Merida, Yucatan, Mexico June 11-17, 2016.

PERSONNEL: Elder-elect Debbie Berry presented a RECOMMENDATION on behalf Elder Melissa VandeWiel, and it was MOVED (Anderson), SECONDED, & **APPROVED** to authorize 2016 Housing Allowances as follows: Reverend Sam F. Martin, III: \$36,875; and Reverend Mary Cameron Smith: \$22,391.

NEW BUSINESS: Reverend Martin referenced the elder exams that had been submitted by all four incoming elders. He then asked the elders-elect to introduce themselves with information, and he opened the floor for questions of the elders-elect. It was then MOVED (Stokes), SECONDED, & **APPROVED** to accept the examinations as submitted.

The business of tonight's meeting thus concluded at 7:04pm, it was MOVED (Anderson), SECONDED, and unanimously **APPROVED** to adjourn the meeting with prayer.

Date Approved: January 19, 2016

Clerk: Marilyn Q. Muckenfuss

CONGREGATIONAL MEETING MINUTES

JAMES ISLAND PRESBYTERIAN CHURCH

Charleston, SC January 25, 2015

Pursuant to a call of Session on January 11 and January 18, 2015, the Annual Congregational Meeting of James Island Presbyterian Church was held on Sunday, January 25, 2015, at 9:30am. Dr. Donnie Woods served as the moderator, and he opened the meeting with a prayer. He then recognized Marilyn Muckenfuss as Clerk, and Ms. Muckenfuss stated that a quorum was present. She then referenced the 2014 Annual Report, which had been distributed to those present, encouraging all to review the report and ask questions or seek information as appropriate.

Ms. Muckenfuss called on Elder Stephanie Pritchett, JIPC Treasurer, to present the 2015 budget as approved by Session. Next, Elder Harold Noland advised the congregation that the sanctuary HVAC units had been 'condemned' as unsafe and had to be replaced. He explained various options available to the Session and church to replace these two units. It was **MOVED** (J. Meek), **SECONDED**, & **APPROVED** to authorize the Session to access the line of credit JIPC maintains at First Citizens Bank if needed to help purchase these units.

Ms. Muckenfuss then asked Associate Pastor Cameron Smith to excuse herself, and she presented the proposed Terms of Call for Reverend Smith. The proposal was seconded by Elder Heather Anderson and **APPROVED** by the congregation: Total package of \$73,231 with a cash salary of \$25,610 and a housing allowance of \$21,000. The balance is divided among a SECA allowance, Board of Pension dues, and reimbursable expenses.

Julie Erickson, chair of the Nominating Committee presented the following nominees for election: James Steed for Session, co-chairing the Youth Committee; and Chris Anderson for this year's Nominating Committee. Dr. Woods opened the floor for nominations. Hearing none, it was **MOVED** (S. Norris), **SECONDED**, & **APPROVED** to close the nominations; and Dr. Woods stated that Mr. Steed and Mr. Anderson had been elected by acclamation.

The business of today's meeting thus concluded, Dr. Woods closed the meeting with prayer at 9:55am.

Date Approved: February 17, 2015

Clerk: Marilyn Q. Muckenfuss

Moderator: Donnie Woods

JAMES ISLAND PRESBYTERIAN CHURCH

Charleston, SC September 27, 2015

Pursuant to a call of the Session on September 13 and 20, 2105, the stated meeting of the James Island Presbyterian Church Congregation was held on Sunday, September 27, 2015, at the end of the 8:30am worship service. The purpose of the meeting was to elect officers for 2016 and consider a change in the terms of call for Sam F. Martin. Reverend Sam F. Martin, III called the meeting to order with a prayer, and he recognized Ms. Marilyn Muckenfuss as Clerk. The Clerk confirmed that a quorum was present. Reverend Martin recognized the Nominating Committee and thanked the members for their work: James Weatherholtz, chair; Jane Corbin; Nancy Brownell; and Ben Clyburn. In Mr. Weatherholtz's absence, Reverend Martin called on Elizabeth Parler to present the slate of nominees to serve as elders: Debbie Berry, Gayle Bustraan, Emily Oswald, and Sue Urie to serve initial 3-year terms; and Andy Fairey, Chris Hoffman, Steven Long, Marilyn Muckenfuss to serve subsequent 3-year terms. Reverend Martin opened the floor for nominations; hearing none, it was **MOVED** (K. Harms), **SECONDED**, & **APPROVED** to elect the slate as presented. Ms. Parler then presented the slate of nominees for the Board of Trustees: Kevin Tingley and Karin Roof. Reverend Martin again opened the floor for nominations; hearing none, it was **MOVED** (E. Radabaugh), **SECONDED**, & **APPROVED** to accept the slate as presented. Reverend Martin then excused himself from the meeting, calling upon Reverend Cameron Smith to serve as Moderator. Reverend Smith called upon Elder Melissa VandeWiel,

chairman of the JIPC Personnel Committee, to present a motion from the Session. Citing changes in the PC(USA) Book of Order and an allowance from the Committee on Ministry of the Charleston Atlantic Presbytery, the Session recommended that the status of Sam F. Martin, III be changed from Interim Senior Pastor to Designated Senior Pastor (terms of call attached). The motion was seconded, and Mr. John O'Neil moved that the motion be accepted by acclamation. This was **SECONDED**, and unanimously **APPROVED**. Reverend Smith invited Reverend Martin to return, then she closed the meeting with a prayer and benediction at 9:50am.

Date Approved: October 20, 2015

Clerk: Marilyn Q. Muckenfuss

Moderator: Reverend Sam F. Martin, III

Moderator: Reverend Cameron Smith